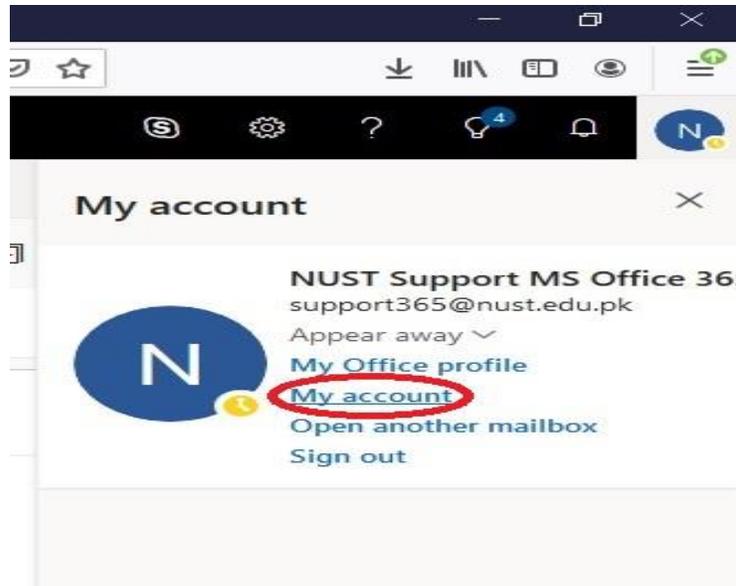
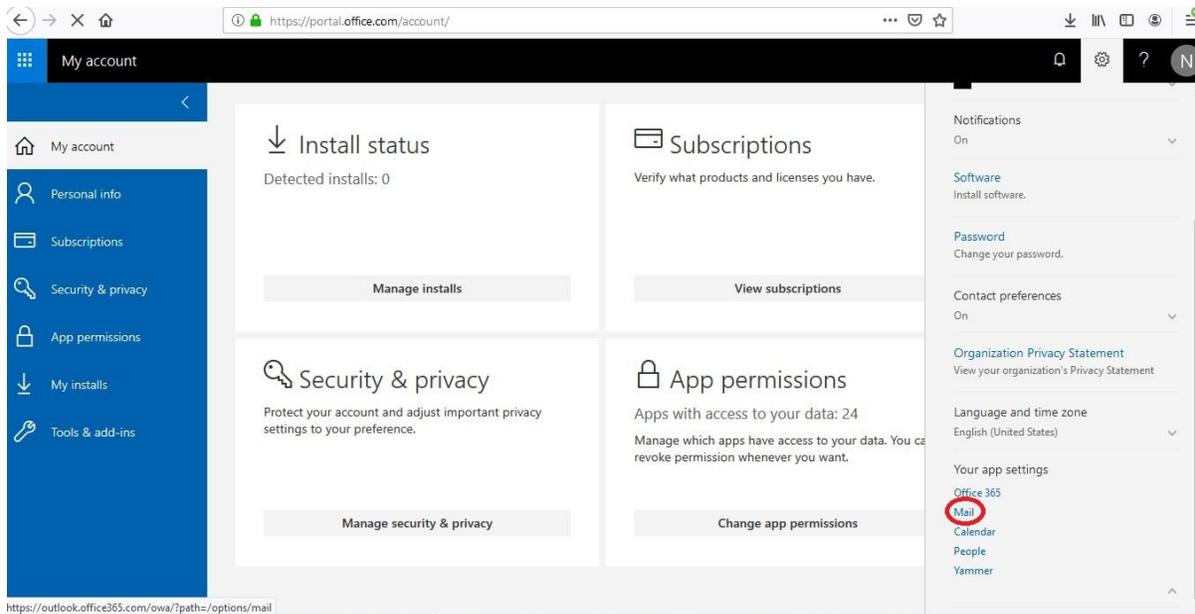


Display Name Change

Click on Name Icon & Account Settings.



Click on settings & Click on mail.



Click on General & Click on Account Information.

Office 365 Outlook

Options

Shortcuts

- General
 - My account**
 - Change theme
 - Distribution groups
 - Keyboard shortcuts
 - Manage add-ins
 - Mobile devices
 - Offline settings
 - Accessibility settings
 - Light version
 - Region and time zone
 - Text messaging
 - Export
- Mail
 - Automatic processing
- Accounts
 - Block or allow
 - Forwarding
 - POP and IMAP
- Attachment options
 - Attachment preference
 - Storage accounts
- Layout

Save Discard

My account



First name	Street
NUST Support	
Initials	
Last name	City
365	Islamabad
Display name*	State/Province
NUST Support MS Office 365	Federal
User ID	Zip/Postal Code
NUST Support MS Office 365	
Work phone	Country/Region
05190851144	Pakistan

Click on Change Display Name.

Office 365 Outlook

Options

Shortcuts

- General
 - My account
 - Change theme
 - Distribution groups
 - Keyboard shortcuts
 - Manage add-ins
 - Mobile devices
 - Offline settings
 - Accessibility settings
 - Light version
 - Region and time zone
 - Text messaging
 - Export
- Mail
 - Automatic processing
- Accounts
 - Block or allow
 - Forwarding
 - POP and IMAP
- Attachment options
 - Attachment preference
 - Storage accounts
- Layout

Save Discard

My account



First name	Street
NUST Support	
Initials	
Last name	City
365	Islamabad
Display name*	State/Province
NUST Support MS Office 365	Federal
User ID	Zip/Postal Code
NUST Support MS Office 365	
Work phone	Country/Region
05190851144	Pakistan

Click on Save.

Office 365 Outlook

Options

- Shortcuts
- General
 - My account
 - Change theme
 - Distribution groups
 - Keyboard shortcuts
 - Manage add-ins
 - Mobile devices
 - Offline settings
 - Accessibility settings
 - Light version
 - Region and time zone
 - Text messaging
 - Export
- Mail
 - Automatic processing
- Accounts
 - Block or allow
 - Forwarding
 - POP and IMAP
- Attachment options
 - Attachment preference
 - Storage accounts
- Layout

Save Discard

My account



First name	Street
<input type="text" value="NUST Support"/>	<input type="text"/>
Initials	City
<input type="text"/>	<input type="text" value="Islamabad"/>
Last name	State/Province
<input type="text" value="365"/>	<input type="text" value="Federal"/>
Display name*	Zip/Postal Code
<input type="text" value="NUST Support MS Office 365"/>	<input type="text"/>
User ID	Country/Region
<input type="text" value="NUST Support MS Office 365"/>	<input type="text" value="Pakistan"/>
Work phone	
<input type="text" value="05190851144"/>	